

February 20, 2020

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY: Your County Personnel and Human Services Committee respectfully recommends the adoption of the following:

RESOLUTION

- WHEREAS, the Berrien County Prosecutor’s Office has experienced an increase in adult court criminal case work load; and
- WHEREAS, the criminal case work load has increased due to the onset of the County Indigent Defense Department, and assisting family division assistant prosecutors; and
- WHEREAS, adult court assistant prosecutors are meeting the increased demands by evening and weekend work hours; and
- WHEREAS, Berrien County Prosecutor’s Office has experienced an increase in the family court work load for which assistance is often covered by adult court APA’s; and
- WHEREAS, the Board of Commissioners added 2 FTE assistant prosecutor positions for the year 2019; and
- WHEREAS, one of the FTE’s has been a release valve for Family Court APA’s and has worked well to fill in for vacations, family leaves and APA trainings; and
- WHEREAS, the other FTE has allowed the Chief Assistant APA to be relieved of a judge assignment allowing that position to tend to management and training/mentoring duties as well as taking on occasional dockets and or cases thereby relieving the adult APA’s of some workload; and
- WHEREAS, an additional assistant prosecutor position (1 FTE) in the adult criminal division would allow the other management position, the Chief Trial Attorney, the same opportunity; that is to be relieved of a judge’s docket and tend to management and training/mentoring duties as well as taking on occasional dockets thereby relieving the adult APA’s of some workload; and
- WHEREAS, the new assistant prosecutor FTE would balance the current strained staff and assure that Berrien County residents are well served by their Prosecutor’s Office; and
- WHEREAS, the Administration Committee as parent committee to the Prosecutor’s office is aware and supports this position’s creation.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the following complement addition is effective with the passage of this resolution:

CREATE

1 – Assistant Prosecuting Attorney I (1.0 FTE)  
Non-Union, Grade 11

BE IT FURTHER RESOLVED that this complement change be funded from the contingency fund in FY2020 and incorporated into the Prosecutor’s budget thereafter.

RESPECTFULLY SUBMITTED,  
BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE

William J. Chickering, Chairman

David Vollrath, Vice-Chairman

Teri Sue Freehling

RESOLUTION APPROVED AS TO FORM

Administrator,   m   Date   2/10/20  

Committee Attached   Approved in Form only  

Copy to Chairman,   r   Date   2.10.20  

Committee Attached \_\_\_\_\_