

F2006267
June 4, 2020

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY: Your County Finance Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the Printing Department requested that bids be sought for an envelope digital printer in February 2020; and

WHEREAS, Bid 2020-007 was opened on March 12, 2020; and

WHEREAS, the bid results were forwarded back to the department for review and to determine what would best fit their needs; and

WHEREAS, the Printing Supervisor conducted a bid comparison and determined that the best option was to commit to a 5-year lease of the IntoPrint MP200 from Konica Minolta for an annual lease amount of \$6,883 and a maintenance contract for \$1,995 annually (for years 3, 4, and 5) and estimated consumables of \$3,350 per year; and

WHEREAS, Konica Minolta has prepared a lease agreement and order agreement associated with this selection which has been reviewed by Financial Services and Corporate Counsel.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners authorizes the County Administrator to execute the documents associated with the 5-year lease of an InfoPrint MP200 from Konica Minolta for the Printing Department.

**Respectfully submitted,
BERRIEN COUNTY FINANCE COMMITTEE**

Mamie L. Yarbrough, Chairman

Robert P. Harrison, Vice Chairperson

Ezra A. Scott

Jon Hinkelman

RESOLUTION APPROVED AS TO FORM

Administrator h Date 6/3/20

Comments Attached _____

Corporate Counsel _____ Date _____

Comments Attached _____