

BERRIEN COUNTY
VIRTUAL - Due to COVID-19
BOARD OF COMMISSIONERS MEETING
Administration Center, 701 Main St., St. Joe, MI
Thursday, August 27, 2020
10:30 a.m.

CHAIRMAN TO CALL THE MEETING TO ORDER AT 10:30 a.m.

- Reminder - Please do not have any background noise or activity going on in the background.

INVOCATION - Given by Commissioner Don Meeks

PLEDGE OF ALLEGIANCE - Led by Commissioner Ezra Scott

ROLL CALL

APPROVE MINUTES OF THE AUGUST 20, 2020 MEETING

COMMUNICATIONS

BOARD APPOINTMENTS - See Attached Sheet

PUBLIC COMMENTS REGARDING RESOLUTIONS - Public comments at this portion of the meeting must be related to resolutions listed on today's agenda only. Those speaking through the You Tube chat during public comments shall identify themselves by name (including last name) and city, township, or village. The public should refer to the resolution # that they are commenting on as a part of their comments.

CONSENT CALENDAR

The following resolutions are considered routine and will be adopted by one motion unless a request for removal, discussion, or explanation is received from a County Commissioner.

<u>Resolution #</u>	<u>Description</u>
F2008044	Weekly Bills
B2008089	Weekly Requisitions
A2008316	Approve agreement with CASA for child advocate services
	Approve a renewed agreement with Court Appointed Special Advocates for child advocate services for children who are victims of abuse and neglect.

COMMITTEE REPORTS:

- Finance Committee
- Administration Committee

COMMISSIONER REPORT(S)

ADMINISTRATOR REPORT

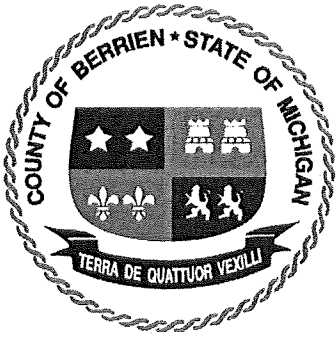
GENERAL PUBLIC COMMENTS - Those speaking through the You Tube chat during public comments shall identify themselves by name (including last name) and city, township, or village.

OTHER BUSINESS

ANNOUNCEMENT/REMINDERS

- The Administration Committee will be meeting today at noon virtually
- No meetings will be held on Thursday, September 3, 2020
- Thursday, September 10, 2020 Board of Commissioners meeting will be held virtually at 10:30 at the Administration Center

ADJOURNMENT



Board Appointments
 To be appointed on August 27, 2020
 Berrien County Board of Commissioners Meeting

<i>Recommendation by: Administration Committee</i>
Appointments to the Community Corrections Advisory Board
Appoint Mary Jo Schnell, Citizen position - term expiring 12/31/2021
Appoint Dan Unruh, Police Chief position - term expiring 12/31/2022
Appoint Paul Jancha, Jr., Criminal Defense Attorney position - term expiring 12/31/2022
Appoint Dr. Anne Cornell, Mental Health Services position - term expiring 12/31/2021
<i>Recommendation by: Finance Committee</i>
Re-appoint James Roberts to the Trust Investment Advisory Committee - term expiring 6/7/2023
Re-appointments to the Land Preservation Board - all terms expiring 6/30/2023
Re-appoint Edward Kretchman
Re-appoint Don Baiers
Re-appoint Rod Krieger
<i>Board Re-appointments by the Chairman</i>
Re-appoint Jon Hinkelman to the Land Preservation Board - term expiring 6/30/2023
Re-appoint Don Meeks to the Land Bank Authority - term expiring 5/22/2024
Re-appoint Ezra Scott to the Land Bank Authority - term expiring 5/22/2024
Re-appoint Ezra Scott to the Pokagon New Buffalo Area LRSB - term expiring 7/31/2023 R. McKinley Elliott is the alternate

F2008044

August 27, 2020

TO THE HONORABLE BOARD OF COMMISSIONERS: Your Finance Committee respectfully recommends the approval of the auditing report covering the time frame from August 20, 2020 – August 26, 2020 ending in the amount of \$1,022,535.34.

**Respectfully submitted,
BERRIEN COUNTY FINANCE COMMITTEE**

Mamie L. Yarbrough, Chairperson

Robert P. Harrison, Vice-Chairperson

Jon Hinkelman

Ezra A. Scott

08/26/2020 10:35
breyne1

County of Berrien Michigan
ACCOUNTS PAYABLE CHECK RUN REPORT

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DATE: 08/27/2020 CHECK RUN: 20200827 AMOUNT: \$ 1,022,535.34

Check Run #: 20200827

Date: August 27, 2020

TO THE HONORABLE BOARD OF COMMISSIONERS: Your Finance Committee respectfully recommends the approval of the auditing report for checks to be issued in the amount of \$ 4,022,535.34.

Respectfully submitted,

BERRIEN COUNTY FINANCE COMMITTEE

Sharon Tyler
Sharon Tyler, County Clerk *DE.*

Shelly Weich
Shelly Weich, County Treasurer

B2008089

August 27, 2020

THE HONORABLE BOARD OF COMMISSIONERS hereby approves the requisitions over \$5,000 as presented in the Requisition Approval Reports attached in the amount of \$154,718.70 unless an individual Commissioner otherwise notes accordingly on the attached Abstention Statement.

Berrien County Board of Commissioners:

Mamie L. Yarbrough, Finance Chair

Robert P. Harrison, Finance

Jon Hinkelman, Finance

Ezra A. Scott, Finance

Jim Curran, Admin Chair

Chris Heugel, Admin

Don Meeks, Admin

Michael J. Majerek, Admin

William J. Chickering, PHSC Chair

Teri Sue Freehling, PHSC

David Vollrath, PHSC

R. McKinley Elliott, Chairman

Resolution # B2008089					
Requisition Approval					
Thursday, August 27, 2020					
Ref #	Vendor	Description	Amount	Department	Fiscal Year
45142	CDW Government, Inc.	Switch for Phase (3) Jail IDF	\$ 5,217.54	I/S	2020
45152	Dell Marketing Limited Partnership	Laptops (6) for additional positions needed to further support COVID-19	\$ 8,006.00	I/S	2020
45159	Barnes & Thornburg LLP	Drain Notes for #535, #505, #575 for loan note fees	\$ 11,000.00	Drains	2020
45166	University of Cincinnati Research Institution	3 days EPICS Training for (9) probation officers	\$ 7,750.00	Courts	2020
45171	Dell Marketing Limited Partnership	OptiPlex 3060 MT computers (PC lease payments 3 of 3)	\$ 51,632.05	I/S	2020
45184	Wightman & Associates	Pinebrook #408 Drain, Professional services; survey, engineering, and drafting.	\$ 27,906.11	Drains	2020
45201	REV Excavating, LLC	Contractual services: Repair/Replace catch basin-once cleaned out we will determine condition, inspect and repair connections, mobilize, dip/ditch out, restore, Rip Rap to prevent further washouts.	\$ 10,000.00	Drains	2020
45202	CDW Government, Inc.	Barracuda Energize Updates - subscription license -annual maintenance	\$ 9,301.56	I/S	2020
50289	Berrien County Drain Commissioer	2020 Vactor Rental - 4 quarters	\$ 8,355.32	Road	2020
45204	CDW Government, Inc.	Barracuda Advanced Threat Protection - subscription license	\$ 7,050.12	I/S	2020
45221	REV Excavating, LLC	Contractual services: During jetting we found a large belly in the pipe and was full of water and dirt. Need to dig up and replace a section of pipe. Length to be determined.	\$ 8,500.00	Drains	2020
		Total	\$ 154,718.70		

BERRIEN COUNTY COMMISSIONERS

Mac Elliott, Chair Bill Chickering
Bob Harrison Ezra Scott
Michael Majerek Chris Heugel
Teri Freehling Don Meeks
David Vollrath Mamie Yarbrough
Jon Hinkelman Jim Curran

**Commissioner Abstention Statement for:
Resolution # B2008089
Date: August 27, 2020**

I, _____ abstain from voting on Requisition # _____ as included in the (Print Name) Resolution authorizing payment of requisitions over \$5,000. _____ (Signature)
I, _____ abstain from voting on Requisition # _____ as included in the (Print Name) Resolution authorizing payment of requisitions over \$5,000. _____ (Signature)
I, _____ abstain from voting on Requisition # _____ as included in the (Print Name) Resolution authorizing payment of requisitions over \$5,000. _____ (Signature)
I, _____ abstain from voting on Requisition # _____ as included in the (Print Name) Resolution authorizing payment of requisitions over \$5,000. _____ (Signature)
I, _____ abstain from voting on Requisition # _____ as included in the (Print Name) Resolution authorizing payment of requisitions over \$5,000. _____ (Signature)

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN:

Your County Administration Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the Berrien County Trial Court-Family Division in partnership with the Court Appointed Special Advocates (CASA) of Southwest Michigan, Inc. continues its effort to expand the continuum of care designed to fully address the needs of children who are victims of abuse and neglect; and

WHEREAS, the CASA program is a nationally recognized model designed to serve children under the court's jurisdiction by recruiting, training, monitoring, and supporting citizen volunteers who advocate for the best interest of children who are victims of abuse and neglect; and

WHEREAS, the Trial Court-Family Division continues to allocate resources to best meet the needs of families in the most effective and comprehensive manner; and

WHEREAS, an Agreement for Services has been mutually developed between the Berrien County Trial Court-Family Division and CASA of Southwest Michigan, Inc. to provide services in the amount of \$65,000; and

WHEREAS, the previous agreement for the abovementioned services expired September 30, 2019; and

WHEREAS, Corporate Counsel has reviewed and approved the proposed Agreement for Services.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners approves the Agreement for Services that provides for the funding of CASA services to Berrien County children for the period of October 1, 2019 through September 30, 2021 and authorizes the Chairperson to execute said agreement.

**RESPECTFULLY SUBMITTED,
BERRIEN COUNTY ADMINISTRATION COMMITTEE**

Jim Curran, Chair

Michael J. Majerek, Vice Chair

Don Meeks

Chris Heugel

RESOLUTION APPROVED AS TO FORM	
Administrator <u>[Signature]</u>	Date <u>8-26-20</u>
Comments Attached _____	
Corporate Counsel <u>[Signature]</u>	Date <u>8-19-20</u>
Comments Attached _____	