

October 15, 2020

**TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY, MICHIGAN:**  
Your County Administration Committee respectfully recommends the adoption of the following:

**R E S O L U T I O N**

**WHEREAS**, the Berrien County Sheriff's Office may apply for federal funds awarded to the State of Michigan for the maintenance of an emergency management program that meets standards set by the State of Michigan; and

**WHEREAS**, the Emergency Management Performance Grant (EMPG) has been routinely awarded annually to Berrien County to offset approximately 35% of the Emergency Management Coordinator's salary (plus benefits) used to meet these standards; and

**WHEREAS**, the Sheriff's Office has prepared an application to seek funds from the State FY2021 EMPG; and

**WHEREAS**, the grant performance period is October 1, 2020 through September 30, 2021; and

**WHEREAS**, the FY 2021 EMPG award amount sought for Berrien County is based upon the FY 2021 salary, overtime, compensatory time off, and associated fringe benefits for the emergency management coordinator; and

**WHEREAS**, the Emergency Management Coordinator must submit reports and financial forms throughout the year to meet the criteria described in the work agreement (Document EMHSD-31) that may result in an invitation to accept the reimbursement award determined by the State within the State's fiscal 4<sup>th</sup> quarter (September 2021); and

**WHEREAS** the EMPG requires a 50% cost match (cash or in-kind) that the Emergency Management Division projects 100% will be applied as an in-kind match.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Berrien County Board of Commissioners authorizes the Chairperson, the County Administrator, and the Emergency Management Coordinator to sign the initial work agreement and all reports or financial forms necessary to satisfy all application and administrative functions for the FY 2021 EMPG.

**RESPECTFULLY SUBMITTED**  
**BERRIEN COUNTY ADMINISTRATION COMMITTEE**

\_\_\_\_\_  
Jim Curran, Chairperson

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Michael J. Majerek, Vice Chairperson

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Don Meeks

\_\_\_\_\_  
Chris Heugel

<b>RESOLUTION APPROVED AS TO FORM</b>	
Administrator _____	Date _____
Co-Chairperson _____	
Corporate Counsel _____	Date _____
Comments Attached _____	