

TO THE HONORABLE BOARD OF COMMISSIONERS OF BERRIEN COUNTY: Your County Personnel and Human Services Committee respectfully recommends the adoption of the following:

RESOLUTION

WHEREAS, the current Register of Deeds' Land Records Management and Clerk's Vital Records software have previously been licensed pursuant to a "Support and Maintenance for CountyFusion Records Management System" renewal contract dated July 7, 2017 with an expiration date of August 31, 2020; and

WHEREAS, an "Agreement for Records Management and Imaging System" has been proposed consisting of the following:

- Renewal of CountyFusion Records Management Solution for the Register of Deeds annual maintenance, in the amount of \$25,000, beginning in August of 2022 and payable each year;
- Vanguard Search implementation fee of \$10,000 due 120 days after the Go Live date;
- Vanguard Search annual maintenance fee of \$18,000 with first invoice due one year after the Go Live date and prorated for number of months live on search immediately succeeding July 31, with annual maintenance for succeeding years being billed annually in August or begin monthly payments;
- Renewal of CountyFusion Vitals online search and online applications module annual maintenance of \$13,500; and


WHEREAS, it is in the best interest of the County to provide continuous maintenance and support for said software including but not limited to help-desk support, toll-free support, live chat support; trouble-shooting and "bug" issues, ongoing training with documentation as desired, user group meetings and conferences, release notes with web meetings, upgrades and enhancements, and State regulatory changes to processes and procedures; and

WEHREAS, the County Register of Deeds and County Clerk endorse this contract pending approval of Corporate Counsel.

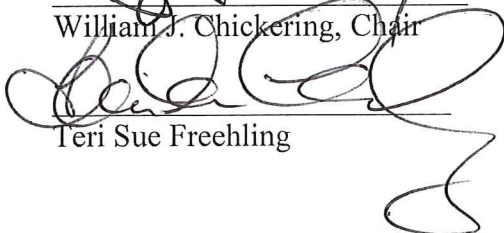
NOW, THEREFORE, BE IT HEREBY RESOLVED that the Berrien County Board of Commissioners authorizes and directs the Chairperson of the Board to sign the Agreement for Records Management and Imaging System maintenance and support for the CountyFusion Records Management software and implementation of Vanguard Search as needed for the Register of Deeds and Clerk's Offices.

RESPECTUFLLY SUBMITTED,


BERRIEN COUNTY PERSONNEL AND HUMAN SERVICES COMMITTEE



 William J. Chickering, Chair



 Teri Sue Freehling



 David Vollrath, Vice-Chair

RESOLUTION APPROVED AS TO FORM	
Administrator _____	Date _____
Comments Attached _____	
Corporate Counsel  _____	Date <u>10/14/2020</u>
Comments Attached _____	