

BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the January 2, 2020 Personnel and Human Services Committee Meeting.
Meeting held in Conference Room 4B. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
William Chickering	X		Mac Elliott
Dave Vollrath	X		
			Shelley Jasper

COUNTY ADMINISTRATION

- Meeting called to order at 9:22 a.m.
- Motion by Vollrath, supported by Chickering to approve the minutes of December 19, 2019 as presented. 2 yeas, 0 nays Motion carried.
- The Committee reviewed the current County Administrator job description and discussed the recruitment process. Chairman Elliott asked that the job description be finalized by February 1, 2020.

ADMINISTRATOR/CHAIRMAN

No report.

PUBLIC COMMENT

None

Adjourned 10:16 a.m.

Respectfully submitted,

Shelley Jasper
Human Resources Director