

## BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the January 23, 2020 Personnel and Human Services Committee Meeting.  
Meeting held in Conference Room 4B. Attendance was as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
William Chickering	X		Mac Elliott, Bill Wolf, Lex Winans
Dave Vollrath	X		Virginia Holden
			Shelley Jasper

### COUNTY ADMINISTRATION

- Meeting called to order at 9:31 a.m.
- Motion by Vollrath, supported by Chickering to approve the minutes of January 16, 2020. 2 yeas, 0 nays  
Motion carried.
- Motion by Vollrath, supported by Chickering to approve the advanced step hire request for Alauna Scales, Legal Secretary II in the Public Defender's Office. Ms. Scales will be compensated at grade 4, step 4, annualized salary of \$31,081.
- Resolution P2002144, a Resolution to extend the parking agreement with Silver Beach Shadowland Center was reviewed and signed by all Committee members. The new agreement, if approved by the Board on February 6, will be in effect from 02/05/2020 – 02/05/2023.

### GIS MAPPING DEPARTMENT

Lex Winans, GIS/Mapping Department Director, discussed the County's role in the 2020 Census. Highlights included:

- Verifying municipality boundaries on Census provided maps
- Adding new construction to the Census database
- Working with community partners to assist in their effort to "get the word out" regarding how impactful the Census data is.
- Timeframe for Census form distribution and significant reporting dates were also discussed.

Lex then addressed the currently unnamed lake in Hagar Township and the request by a citizen to have it named "Damon Lake". Lex discussed the Federal Government process involved in successfully naming the lake.

The proposed FEMA Floodplain map revisions were discussed. Lex explained that maps are updated to account for population growth and increased development, movement in rivers and shorelines, and changing technology allowing for improved modeling techniques. Current maps date from 2005. Lex anticipates the new maps will take effect in approximately twelve to eighteen months.

### ADMINISTRATOR/CHAIRMAN

Discussion topics included:

- Filling the Chief Public Defender position. Applications are due by February 5, 2020. Commissioner Chickering will be the PHSC interview committee designee.
- Empire Avenue / MDOT request
- Draft Resolution in response to the Second Amendment Sanctuary designation.

### PUBLIC COMMENT

None.

Adjourned 10:25 a.m.

Respectfully submitted,

Shelley Jasper  
Human Resources Director