

Berrien County Board of Commissioners

Finance Committee Minutes

Tuesday, March 5, 2020

Kenneth L. Wendzel Conference Room

Finance Committee Attendance:

Commissioner Mamie L. Yarbrough – Chairperson	Present
Commissioner Robert P. Harrison – Vice-Chairman	Absent
Commissioner Jon Hinkelman	Absent
Commissioner Ezra Scott	Present

Others Present: County Administrator Bill Wolf, Secretary Stephanie Carlson, Chairman R. McKinley Elliott, Corporate Counsel James McGovern, Community Development Director Dan Fette, Sheriff Paul Bailey, Undersheriff Chuck Heit, Drain Commissioner Christopher Quattrin, Animal Control Director Tiffany Peterson.

Public Comments: None

Q&A Administrator/Board Chair:

Administrator Wolf passed out a list of quotes for an Anesthesia Machine for Animal Control. He said Tiffany Peterson reached out to some of her Vet's to see who they go through. Administrator Wolf requested permission to waive the sealed bid process and accept the quotes and refer them back to Tiffany to talk to her Vet's and see which one they recommend. Commissioner Scott motioned to approve waiving the bid process and for Tiffany to move forward with the quotes, supported by Commissioner Yarbrough. Motion carried.

Appointments:

Dan Fette briefed the committee on **Resolution F2003198**. This resolution is for Drain Refunding Full Faith & Credit. Dan said the total savings is \$617,106 for 5 Drain Bonds. He said the bond sale will take place on April 16, 2020 and everything should be wrapped up by May 1st.

Chuck Heit briefed the committee on some equipment they need to replace for the Tactical Response Unit and requested an exception to the Competitive Bid Process to Sole Source with Angel Armor. He said they are the only ones that manufacture the equipment they need so if they went out to bid, they would only get one bid. Commissioner Scott motioned to approve Chuck's request, supported by Commissioner Yarbrough. Motion carried.

Minutes Approval:

Commissioner Scott motioned to approve the minutes from February 27, 2020, supported by Commissioner Yarbrough. Motion carried.

Resolutions signed by Committee:

F2003021 – Weekly Bills Resolution

F2003112 – Weekly Road Payables

Meeting Adjourned: 10:13

Respectfully submitted,

Stephanie Carlson
Financial Services