

**BERRIEN COUNTY BOARD OF COMMISSIONERS**  
**Committee of the Whole Meeting Minutes**  
**March 19, 2020**

**CHAIRMAN TO CALL THE MEETING TO ORDER:**

Vice Chairperson Ezra Scott called the regular meeting to order at 8:35 A.M. in the Board of Commissioners' (BOC) room at the Berrien County Administration Center, 701 Main Street, St. Joseph, Michigan.

**ROLL CALL:**

The Chair instructed the Clerk to take a roll call with the following results:

10 PRESENT: William Chickering, Jim Curran, Teri Freehling, Robert Harrison, Jon Hinkelman, Michael Majerek, Don Meeks, Ezra Scott, Dave Vollrath, and R. McKinley Elliott (arrived at 8:37 A.M.).

2 ABSENT: Christopher Heugel and Mamie Yarbrough.

**APPROVAL OF MINUTES OF THE MARCH 12, 2020 MEETING:**

Commissioner Curran moved, seconded by Commissioner Majerek, to approve the Committee of the Whole minutes of March 12, 2020. Motion carried, no nays.

**REQUISITION REVIEW:**

Executive Administrative Assistant Annette Christie presented the requisitions to the Board for their review and discussion.

**PUBLIC COMMENTS – Per the Berrien County Board of Commissioners' Bylaws, those speaking during public comments may do so no longer than two minutes and shall identify themselves by name and city, township, or village. (Article III, 3.9B-C):** None.

**SCHEDULED DISCUSSION:**

Administrator William Wolf gave an update on the current and possible future operations of the County. He spoke about the different operations of the Courts and Administration. He discussed employees' sick time. Discussion was held.

Road Department:

Road Department Director Jason Latham gave a PowerPoint presentation and discussed the following:

- Asset Management Intro
- MDOT 5 – Year Plan: Bridges
- MDOT 5 – Year Plan: Roads
- MDOT 5 – Year Plan New Roads
- Berrien County Road Department (BCRD) Plan:
  - Three – Year Transportation Plan
    - 2020 – 2022
  - Infrastructure Summary
    - County Mileage Summary
    - County Roads Inventory Summary
- PASER – Pavement Surface Evaluation Rating
- 2017 PASER Distribution on Primary Road (from TAMC)
- Post 2019 Projects – County Primary PASER Condition
- Revenue Assumptions and Investment Strategies
- Project Planner
- Roadsoft
- Roadsoft Primary Road Goals
- 2020 Planned Project Highlights
  - Napier Avenue
  - Red Arrow Highway/Union Pier Intersection Improvement
  - Marquette Woods Road
- Resolution #A1902156 – Approved on 02/14/2019

- Why Asset Management?
- BCRD TY Plan Conclusion
  - 2020 – 2022 BCRD Three-Year Road Plan will be a living document.
    - Changes will take place after being discussed with townships and costs are agreed upon.
  - Three-Years of Plans
  - Document will be available online.

Discussion was held.

**OTHER BUSINESS:** None.

**ADJOURNMENT:**

The meeting was adjourned at 9:11 A.M.

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R. McKinley Elliott, Chairperson

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Sharon J. Tyler, County Clerk

***Minutes are to be approved at the next Committee of the Whole meeting on March 26, 2020.***