

BERRIEN COUNTY BOARD OF COMMISSIONERS
Virtual Special Board Meeting Minutes
September 16, 2020

Staff Present: Annette Christie, Executive Assistant to the Administrator
Brian Dissette, County Administrator
Doug James, Director of Financial Services
Ben Reynnells, Assistant Director Budget Coordinator
Clerk Sharon Tyler (Present at 8:40 A.M., left the meeting at 9:05 A.M. and joined again at 11:30 A.M. via Zoom)
Chief Deputy Clerk Diane Mensinger (Present at 9:04 A.M., via Zoom at 9:25 A.M., left at 11:32 A.M.)

BOC Present: Mamie Yarbrough
William Chickering
Don Meeks
David Vollrath

FINANCE COMMITTEE CHAIRPERSON TO CALL THE MEETING TO ORDER:

Finance Committee Chairperson Mamie Yarbrough called the virtual special meeting on the FY21 Budget Hearings to order at 8:40 A.M. in the Board of Commissioners' (BOC) room at the Berrien County Administration Center, 701 Main Street, St. Joseph, Michigan.

ROLL CALL:

The Chair instructed the Clerk to take a roll call with the following results:

9 PRESENT: William Chickering, Jim Curran, Teri Freehling, Robert Harrison, Christopher Heugel (left the meeting at 11:00 A.M.), Don Meeks, David Vollrath, Mamie Yarbrough and R. McKinley Elliott (joined at 9:20 A.M.).

3 ABSENT: Jon Hinkelman, Michael Majerek and Ezra Scott.

Each department below were requested to present the following information:

- Opportunities, Risks, and Issues
- Combined General and Special Revenue Funds Summary
- General Fund Summary
- Special Revenue Fund Summary
- Guidance Exception Request
- Capital and Project Requests

Questions and answers followed after each presentation.

Drain Commissioner's Department – 8:41 A.M. to 9:12 A.M.:

Drain Commissioner Christopher Quattrin (via Zoom) gave the Drain Commissioner's Department Fiscal 2021 Budget Review.

Health Department – 9:12 A.M. to 9:32 A.M.:

Health Officer Nicki Britten and Business Manager Lisa Ankenbruck (via Zoom) gave the Health Department's Fiscal 2021 Budget Review.

Register of Deeds – 9:33 A.M. to 9:47 A.M.:

Register of Deeds Lora Freehling (present) gave the Register of Deeds Department's Fiscal 2021 Budget Review.

Prosecutor – 9:48 A.M. to 10:20 A.M.:

Prosecutor Mike Sepic (via Zoom) gave the Prosecutor Department's Fiscal 2021 Budget Review.

GIS Mapping – 10:22 A.M. to 10:33 A.M.:

Director Lex Winans (present) gave the GIS Mapping Department's Fiscal 2021 Budget Review.

(Commissioner Yarbrough stepped out of the meeting at 10:21 A.M.)

Break – 10:33 A.M. to 10:38 A.M.

Public Defender – 10:38 A.M. to 10:54 A.M.:

Chief Public Defender Paul Jancha, Jr. (present) gave the Public Defender Department's Fiscal 2021 Budget Review.

(Commissioner Yarbrough returned to the meeting at 10:48 A.M.)

Parks & Recreation – 10:57 A.M. to 11:22 A.M.:

Director Brian Bailey (present) gave the Parks & Recreation Department's Fiscal 2021 Budget Review.

Printing – 11:23 A.M. to 11:39 A.M.:

Manager Juli Corcoran (via Zoom) gave the Printing Department's Fiscal 2021 Budget Review.

ADJOURNMENT:

The meeting was adjourned at 11:41 A.M.

Mamie Yarbrough, Finance Committee Chairperson

Sharon J. Tyler, County Clerk

Minutes are to be approved at the next BOC meeting.