

## BERRIEN COUNTY BOARD OF COMMISSIONERS

Minutes of the November 3, 2020 Personnel and Human Services Committee Meeting.  
Meeting held in Board of Commissioner Room. Attendance was virtual and is as follows:

NAME	PRESENT	ABSENT	ALSO PRESENT
William Chickering	X (ZOOM)		Annette Christie, Brian Dissette, Brian Bailey
Dave Vollrath	X (ZOOM)		Nicki Britten (via ZOOM from Benton Harbor)
Teri Freehling	X (ZOOM)		John Egelhaaf (via phone)
			Shelley Jasper

### COUNTY ADMINISTRATION

- Meeting called to order at 3:01 p.m. Attendance was taken and is reflected below:
  - Chickering – present in St. Joseph via ZOOM
  - Vollrath – present in Coloma via ZOOM
  - Freehling – present in Baroda via ZOOM.
- Motion by Vollrath, supported by Freehling to approve the minutes of October 15, 2020. Chickering – yea, Vollrath – yea, Freehling – yea; 3 yeas, 0 nays. Motion carried.
- John Egelhaaf, Southwest Michigan Planning Commission, discussed the partnership with the University of Michigan and Community VIZ/City Explained. The purpose of the partnership is to explore the potential for land use scenario planning for non-major metro areas. In order to properly plan, the partnership is requesting the use of Berrien County's GIS data. Brian Dissette mentioned that the cost of the 86,292 parcel data would be approximately \$43,000, so he thought Commissioner input was vital. Much discussion ensued. PHSC Consensus was to approve the request for the parcel data by a vote of two (Chickering and Vollrath) Commissioners. Commissioner Freehling abstained because of her role as the chair of the SWM Planning Commission. Brian will prepare a Resolution for Full Board consideration at the November 12, 2020 Board meeting.
- Nicki Britten, Health Officer, discussed the software offered by CMetric called Magic seat. This is a specialized software for health care facilities and offers a virtual waiting room and queuing management system. Nicki said this software will be very helpful for flu and immunization clinics, reinforcing social distancing by allowing customers to wait in their vehicle versus a physical waiting room. The cost is approximately \$4200. PHSC consensus was to move the Resolution forward for Full Board action on November 5, 2020.
- Brian Bailey, Parks and Recreation Director, discussed the Enders property purchase. Brian reminded the Committee that this is a 63 acre parcel adjacent to the Paw Paw River County Park. In March 2019, the Parks Department applied for a Michigan Natural Resources Trust Fund grant in the amount of \$80,000. Brian has been notified that the grant application has been approved and he hopes to close with the owner on November 6, 2020. A Resolution to formally accept the MNRTF grant will be on the November 5 Full Board agenda. The County match of roughly \$30,000 will come from the Parks millage fund.
- Brian Dissette updated the Committee regarding the Silver Beach erosion project spearheaded by Edgewater Development. Preliminary engineering anticipated a \$200,000 cost. The low bid was significantly lower, so Edgewater is performing due diligence to ensure bid fulfillment. Brian will keep the Committee updated on progress.

**PUBLIC COMMENT:** None

Adjourned 3:45 p.m.

Respectfully submitted,

Shelley Jasper  
Human Resources Director