

BERRIEN COUNTY BOARD OF COMMISSIONERS
Virtual Board Meeting Minutes
November 5, 2020

Staff Present: County Administrator Brian Dissette
Executive Assistant to the Administrator Annette Christie
Chief Deputy Clerk Diane Mensinger
Sheriff Paul Bailey
Doug James, Director of Financial Services
Ben Reynnells, Assistant Director/Budget Coordinator of Financial Services
Chris Swihart, Director of Information Systems
Don Meyer, Information Systems

BOC Present: Chairperson R. McKinley Elliott
(In-person)

CHAIRMAN TO CALL THE MEETING TO ORDER:

Chairperson R. McKinley Elliott called the virtual regular meeting to order at 10:33 A.M. in the Board of Commissioners' (BOC) room at the Berrien County Administration Center, 701 Main Street, St. Joseph, Michigan.

INVOCATION:

District 2 Commissioner Jon Hinkelman gave the invocation.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA:

Chief Deputy Clerk Diane Mensinger led us in the Pledge of Allegiance to the United States of America.

ROLL CALL:

The Chair instructed the Clerk to take a roll call with the following results:

12 PRESENT: William Chickering (via Zoom in St. Joseph, MI), Jim Curran (via Zoom in Niles, MI), Teri Freehling (via Zoom in Baroda, MI), Robert Harrison (via Zoom in Lincoln Charter Township, MI), Christopher Heugel (via Zoom in South Bend, IN), Jon Hinkelman (via Zoom in Bainbridge Township, MI), Michael Majerek (via Zoom in Niles, MI), Don Meeks (via Zoom in Benton Charter Township, MI), Ezra Scott (via Zoom in New Buffalo Township, MI), David Vollrath (via Zoom in Coloma, MI), Mamie Yarbrough (via Zoom in Benton Harbor, MI) and R. McKinley Elliott.

ABSENT: None

APPROVE MINUTES OF THE OCTOBER 22, 2020 MEETING:

Commissioner Majerek moved, seconded by Commissioner Vollrath, to approve the BOC virtual regular meeting minutes of October 22, 2020.

The Chair instructed the Clerk to call the roll resulting as follows:

12 YEAS: Chickering, Curran, Freehling, Harrison, Heugel, Hinkelman, Majerek, Meeks, Scott, Vollrath, Yarbrough and Elliott. Motion carried, no nays.

COMMUNICATION(S):

Chief Deputy Clerk Diane Mensinger received the following communications:

- Two form letter emails from the email address advocacy@bluestatedigital.com with a name and no address, regarding "Michiganians deserve a fair election in November and beyond," received on October 24 and 28, 2020.

- Alcona County Board of Commissioners, a resolution declaring Alcona County a Constitutional Second Amendment Sanctuary County, received on October 26, 2020.

COVID-19 UPDATE – Health Officer Nicki Britten:

Health Officer Nicki Britten gave a COVID-19 update to the Board. Discussion was held.

PUBLIC HEARING – FY2021 BUDGET – Financial Services Director Douglas James

Commissioner Meeks moved, seconded by Commissioner Scott, to recess the regular meeting at 10:57 A.M. and open the public hearing for the FY2021 Berrien County Budget.

The Chair instructed the Clerk to call the roll resulting as follows:

12 YEAS: Curran, Freehling, Harrison, Heugel, Hinkelman, Majerek, Meeks, Scott, Vollrath, Yarbrough, Chickering and Elliott. Motion carried, no nays.

Doug James, Director of Financial Services presented an overview of the 2021 FY Budget:

2021 Primary Government Proposed Budget Summary

Sources of Funds:

Revenues	\$ 139,769,831
Transfers, Indirect, Admin	25,621,837
Use of Fund Balance/Net Position	<u>10,892,531</u>
Total	<u>\$ 176,284,199</u>

Uses of Funds:

Expenditures	\$ 149,941,283
Transfers, Indirect, Admin	25,621,837
Surplus of Fund Balance/Net Position	<u>721,079</u>
Total	<u>\$ 176,284,199</u>

Net Change in Fund Balance/Net Position \$ (10,171,452)

A copy of this presentation and budget document have been made available to the public on the County website at www.berriencounty.org under the Budget Reports link.

PUBLIC COMMENTS REGARDING PUBLIC HEARING - Public comments at this portion of the meeting must be related to FY2021 Budget. Those speaking through the You Tube chat during public comments shall identify themselves by name (including last name) and city, township, or village: None.

Commissioner Scott moved, seconded by Commissioner Harrison, to conclude the public hearing at 11:37 A.M. and return to regular session.

The Chair instructed the Clerk to call the roll resulting as follows:

12 YEAS: Freehling, Harrison, Heugel, Hinkelman, Majerek, Meeks, Scott, Vollrath, Yarbrough, Chickering, Curran and Elliott. Motion carried, no nays.

UNITED WAY PRESENTATION – Annette Christie:

Ms. Christie announced that this is the kick-off week for United Way. She stated that the E-Pledge program was very well received last year (allows employees to go online to United Way to directly make their pledge). She will be sending out news flashes to County employees over the next few weeks.

Finance Director James and Assistant Finance Director Reynnells left the meeting at 11:40 A.M.

COMMITTEE REPORTS:

The Personnel and Human Services Committee presented their Committee Report. Parent Committee minutes are available at www.berriencounty.org.

PUBLIC COMMENTS REGARDING RESOLUTIONS - Public comments at this portion of the meeting must be related to resolutions listed on today's agenda only. Those speaking through the You Tube chat during public comments shall identify themselves by name (including last name) and city, township, or village: None.

CONSENT CALENDAR:

Commissioner Freehling announced that she is abstaining on Requisition 46257 for REV Excavating in the amount of \$9,500 on Resolution B2011098.

Commissioner Majerek moved, seconded by Commissioner Harrison, to approve today's Consent Calendar as presented:

<u>Resolutions #</u>	<u>Description</u>
F2011053	Weekly Bills
B2011098	Weekly Requisitions
F2011129	Road Payables
A2011370	Accept additional funding for Sheriff
P2011373	Accept MDNR funds for park expansion
P2011375	Approve contract with CMetric for a waiting room App
F2011377	Approve terms of sale and contract for services I/S

The Chair instructed the Clerk to take the roll with the following results:

12 YEAS: Harrison, Heugel, Hinkelman, Majerek, Meeks, Scott, Vollrath, Yarbrough, Chickering, Curran, Freehling and Elliott. Motion carried, no nays.

ADDED RESOLUTION(S): None

COMMISSIONER REPORT(S):

The Commissioners presented their outside Commissioners' Reports.

ADMINISTRATOR REPORT:

Administrator Brian Disette gave his Administrator's Report.

GENERAL PUBLIC COMMENTS – Those speaking through the You Tube chat during public comments shall identify themselves by name (including last name) and city, township, or village: None.

OTHER BUSINESS: None.

ANNOUNCEMENTS/REMINDERS:

- The Administration Committee will meet virtually today at 12:30 P.M.
- County facilities will be closed on Wednesday, November 11th in recognition of Veteran's Day.
- The Finance Committee will meet virtually on November 12th at 9:00 A.M.

ADJOURNMENT:

The meeting was adjourned at 12:07 P.M.

R. McKinley Elliott, Chairperson

Diane Mensinger, Chief Deputy Clerk

Minutes are to be approved at the next BOC meeting.